Members Present: Shannon Wallace-Giles, Brandi Dirkes, Kathy Bolick, Michelle Nall, Olysha Magruder, Mary Ann Burg, Chanae Baker  
Members Absent: Rita Lawrence, Jackie Monck, Joanna Neville, Commissioner Chestnut,  
Staff Present: Laura Kalt, Tom Tonkavich  
Guests: Melissa Barron  

There was a quorum  
Meeting called to order  
Michelle Nall chaired due to Chair being absent  

Introductions  

Motion to approve the minutes from 11/16/2017 meeting: Mary Ann Burg  
Seconded: Brandi Dirkes  
Motion carried  

Business:  

- Reviewed the Advisory Council’s presentation to Alachua County Commissioners  
  - Recommendation to imbed the video Shands made to promote the SANE Room and mention that 100 people attended the opening  
  - Discussed which accomplishments and goals to focus on  
  - Agreed to pull some stats to present:  
    - Laura Kalt will collect # of clients to use Walgreens HIV prophylaxis program in 2017.  
    - Melissa Barron will collect # of sexual assault victims to be treated in the SANE Room.  
  - Recommendation to see if there is any research/data on differences in outcomes with SANE nurse versus doctor  
  - Olysha Magruder offered to assist with preparing the PowerPoint  
  - Agreed to set the presentation for the April 24th Commission meeting to coincide with Sexual Assault Awareness Month.  
  - Will continue to fine tune the presentation in February and March meetings.  
- Discussion about how to promote SANE Room, how to promote 24/7 Helpline, how to ensure all ERs are able to treat survivors with compassionate care. Recommendations made to increase promotion of helpline and SANE Room to the public.  

Staff Reports:  

- Laura Kalt reported that a supervisor position recently became vacant. She is working with HR to bring the job description and title in line with the current job duties. Karon Walker had been in the position since 2000, and with her recent retirement, the title and description were due for a review. Position will likely be posted and open for applications in February.  
- Victims of Crime Act (VOCA) grant application is due next month.  

Sub-Committee Reports:
I. Dedicated Forensic Exam Facility Subcommittee  
   a. Melissa Barron reported there are nurses completing the online SANE course with an advanced training due to take place in Feb 2018.

II. Education/Awareness Subcommittee  
   a. No report

New Business and Announcements

The meeting was adjourned

Next Meeting: Thursday, February 15, 2018 @ 5:30pm in Alachua County Health Dept, Thomas Coward Auditorium