Members Present: Kathy Bolick, Olysha Magruder, Mary Ann Burg, Chanae Baker, Rita Lawrence
Members Absent: Commissioner Chestnut
Staff Present: Laura Kalt, Jessie Lazarchik, Tom Tonkavich
Guests: None

There was a quorum
Meeting called to order at 5:33pm
Joanna Neville, Chair, was absent and her term ends in May

Motion to approve Chanae Baker as Chair and Kathy Bolick as Vice-Chair: Chanae Baker
Seconded: Rita Lawrence
Motion carried

Motion to approve the minutes from 1/18/2018 meeting: Rita Lawrence
Seconded: Mary Ann Burg
Motion carried

Business:

I. Reviewed the Advisory Council members terms
   a. Chanae Baker term ends 5/31/19
   b. Kathy Bolick terms ends 5/31/19
   c. Mary Ann Burg term ends 5/31/20
   d. Brandi Dirkes term ends 5/31/20
   e. Rita Lawrence term ends 5/31/20
   f. Olysha Magruder term ends 5/31/19
   g. Commissioners are assigned every January. Currently Commissioner Chestnut is assigned.

II. Discussed how to determine whether the meeting will have quorum in advance. Instead of relying on email responses from members, Laura Kalt will send out a new outlook invite on the calendar. Members will accept or decline, allowing Laura Kalt determine which members will be present.

III. Reviewed fiscal budget
   a. Mary Ann Burg asked the purpose of reviewing the budget. Laura Kalt explained that the Florida Council Against Sexual Violence (FCASV) added this to requirements for government based rape crisis centers in 2017. FCASV wants council members to review the budget and give suggestions/guidance on any areas of concern/growth.
   b. Mary Ann Burg suggested the budget be sent electronically so they can review it in advance.

IV. Council members visiting Victim Services’ office
   a. Chanae Baker asked to invite Council members to our events and to give plenty of lead time to the invite.
   b. Chanae Baker asked to have this added back to the agenda. Victim Services has an inservice with Created Gainesville next month. This would be a good opportunity to invite members to join the inservice and tour the office.

Staff Report:

I. Laura Kalt and Jessie Lazarchik reported:
a. The vacant Program Manager position is being advertised this month.
b. The agency’s organizational chart was shared with members.
c. The agency’s Union County office will hold its first support group for teen girls this summer. Alachua County location has had this group, and this will be the first for Union Co.
d. Volunteer training starts in June. Efforts are being made to bring in more bilingual volunteers. Also, discussed the use of language line to enable communications with clients when volunteers aren’t available or for less commonly spoken languages. Rita Lawrence called their being resistance by the County to using a language line due to the contracts involved back when she was an employee with the agency.

Sub-Committee Reports:

I. Dedicated Forensic Exam Facility Subcommittee
a. Laura Kalt reported that Shands UF Health is increasing its number of SANE nurses in their program and will now allow non-Shands nurses to serve in their SANE Program. They have proactively approached nurses from North Florida Regional Medical Center’s emergency rooms to apply. This will be positive for both hospitals and for the community since it will allow more nurses to be trained and prepared to treat sexual assault survivors who arrive in one of the 2 hospitals 6 ER’s.
b. Kathy Bolick, Council Member and SANE Nurse at Shands UF Health, reported that the HIV PEP Program with Walgreens is continuing and the difficulty calling in prescriptions afterhours has been resolved.

II. Education/Awareness Subcommittee
a. Rita Lawrence asked Laura Kalt to contact former subcommittee members, Joanna Neville and Michelle Nall, to see if they have any resources/documents to share with the Council so the subcommittee can utilize these in carrying forward their work.
b. Discussion about the work of this subcommittee.
   i. Members are interested in assisting the agency in reaching high school aged population in the community.
   ii. Mary Ann Burg is specifically interested in assisting the agency in training more medical professionals. She has contacts within the University of Florida medical school and other providers that could lead to training opportunities.

New Business and Announcements

The meeting was adjourned

Next Meeting: Thursday, June 21, 2018 @ 5:30pm in Alachua County Health Dept, Thomas Coward Auditorium